

## St Mary the Virgin, Lapworth

# **Safeguarding Policy**

### Introduction

The PCC (Parochial Church Council) of St Mary the Virgin, Lapworth, recognises the need to safeguard the children, young people and adults in our care. This policy is adopted to guard against any form of abuse by persons who acting in the name of our parish.

### Policy Framework

This policy implements the expectations of the Church of England for PCCs expressed in:

- 1) Promoting a Safer Church; House of Bishops policy statement (2017)
- 2) Protecting all God's Children  
(Safeguarding policy for children and young people, 4<sup>th</sup> edition, 2010)
- 3) Promoting a Safe Church (safeguarding policy for adults, 2006)

The PCC also adopts the safeguarding policies and practice guidance of Diocese of Birmingham.

### Context

We aim to create a safe environment for the nurture and development of children, young people and adults. We want all people to feel valued and confident to ask for support and help.

We recognize that everyone has different levels of vulnerability and that each of us may be regarded as vulnerable at some time in our lives. As members of this parish we commit ourselves to respectful pastoral care for all to whom we minister. We commit ourselves to the safeguarding of people who may be vulnerable, ensuring their well-being in the life of this church. We commit ourselves to promoting safe practice by those in positions of trust. The parish commits itself to promoting the inclusion and empowerment of people who may be vulnerable.

### The Church Building

We commit to providing a safe physical environment.

A basic first aid kit and accident book is available in the choir vestry.

We expect outside organisations using the church premises for activities involving children, young people or vulnerable adults to have their own safeguarding policy.

### Church Officers

A Church Officer is anyone appointed by or on behalf of the Church to a post or role, whether they are ordained or lay, paid or unpaid.

The Rector fulfils the following roles identified in Diocesan Safeguarding policies and procedures: -

- Parish Safeguarding Co-ordinator
- Parish Identity Verifier
- Domestic Violence Contact
- PCC Safeguarding Lead

### Safe Recruitment

We commit to the safe recruitment of all new and current Church Officers who have contact with children, young people and vulnerable adults.

The following assessment has been made of the Church Officer roles in the parish to determine appropriate DBS checks and safeguarding training requirements.

#### **Safe Recruitment Requirements for Church Officers, St Mary's Lapworth**

<b>Role</b>	<b>DBS Check</b>	<b>Training</b>	<b>Comment</b>
Rector	Enhanced, regulated	C3	DBS check by Diocese
Reader	Enhanced, regulated	C3	DBS check by Diocese
Churchwarden	Enhanced, not regulated	C2	
Junior Choir Leader	Enhanced, regulated	C2	
Assistant Junior Choir Leader	Enhanced, regulated	C2	
Tower Captain	Enhanced, regulated	C2	
Assistant Tower Captain	Enhanced, regulated	C2	
PCC member	Enhanced, not regulated	C0	

DBS checks are made on appointment and renewed every five years. Diocesan procedures will be used.

Church Officers will be given clear instructions and information in respect of their role, adequate resources and support and regular opportunities for review.

Safeguarding Training is given on appointment and refreshed every three years. C1, C2 and C3 refer to different Church of England safeguarding training modules.

### Informing

We commit to informing the whole church community about our safeguarding policy. The policy will be available on the parish website. A copy will be displayed in church. Copies of the policy will be specifically passed to the Church Officers identified above.

We will ensure the children, young people and adults in our care know who they can talk to if they have any concerns. A "Need to Talk" poster will be displayed on the main noticeboard in church, and on the choir noticeboard.

### Activities for Children and Young People

The relevant activities are Junior Choir and Confirmation Classes. We would want to encourage children and young people to join in with Bellringing, although none are currently involved.

Adults working on activities for children and young people should:-

- To regularly re-appraise their practices and relationships with young people.
- To ensure that relationships are appropriate to the age and gender of the young people involved.
- To ensure that their conduct does not give rise to comment or speculation.
- To minimise situations where abuse can occur.

Staffing ratios are recommended as follows:

Age Ratio

0-2 year 1 adult to 3 children

2-3 year 1 adult to 4 children

3-5 year 1 adult to 8 children ,

3-5 year 1 adult to 8 children

5-7 year 2 adults to 20 children

8 year+ 2 adults to 20 children

The activities will be planned so that no adult is routinely left alone with children or young people.

Volunteers under 18 years will only assist an adult. They will not be left in charge of a group of children

### Responding and Reporting Cases of Abuse

We recognise our responsibility to always respond to and report abuse in whatever context, inside or outside the church environment and will always listen to and take seriously any child, young person or adult who reports that they have been abused.

If there is an immediate danger or if medical attention is required we will immediately call the emergency services 999.

We will always report allegations of abuse and concerns about a child, young person or a vulnerable adult to the Parish Safeguarding Coordinator (unless the allegation is against the Parish Safeguarding Coordinator) and to the Bishop's Safeguarding Adviser.

We will always report all allegations of abuse against Church Officers to the appropriate statutory agency and to the Bishop's Safeguarding Adviser and co-operate with any investigation.

We will keep all records in relation to safeguarding concerns, allegations and the recruitment of volunteers and paid workers securely.

### Dealing with Known Offenders

We will inform the Bishop's Safeguarding Adviser, and ensure appropriate supervision, of anyone who is known to have offended against a child, young person or a vulnerable adult who attends worship or activities organised by the PCC. We will follow all recommendations of the Bishop's Safeguarding Adviser in this regard.

### Review

The policy will be reviewed each year to ensure that the policy is working effectively, that the identified Church Officer roles are still appropriate, and to ensure that it meets all current legislation, House of Bishop's and Diocesan policies and practice guidance.

oooOOOooo

The above policy was approved by Lapworth PCC on 17<sup>th</sup> September 2018.

The PCC noted that CofE policy now requires the Parish Safeguarding Coordinator to be a lay person. The PCC will seek to recruit and train a lay person to this role.